

Chester Curling Club – Volunteer Opportunities 2011-12

Committee	Job Description	When	Frequency	Time Required	Yes
Ice	Help flood ice at beginning of season	early Oct.	3 or 4 days	3 hrs each time	<input type="checkbox"/>
	Help install lines on ice	early Oct.	once	4 hours	<input type="checkbox"/>
	Shave ice with Ice King between draws	all season	weekly	2 hours	<input type="checkbox"/>
	Buff / pebble / nip ice before draws	all season	weekly	30 minutes	<input type="checkbox"/>
Match	Chair a League Committee	all season	weekly	1 hour	<input type="checkbox"/>
	Chair a Provincial event	Nov-Feb.	once	40 hours	<input type="checkbox"/>
	Officiate at a bonspiel	all season	once	3 hours	<input type="checkbox"/>
Marketing	solicit current and new advertising signs	September	once	40 hours	<input type="checkbox"/>
	help write / edit Club newsletter	August	once	10 hours	<input type="checkbox"/>
	help stuff/mail Club newsletter	August	once	2 hours	<input type="checkbox"/>
	help maintain Club website	all season	weekly	1 hour	<input type="checkbox"/>
	Solicit / manage ice rentals	all season	monthly	1 hour	<input type="checkbox"/>
	Write / send press releases	all season	monthly	2 hours	<input type="checkbox"/>
	Manage / monitor janitorial staff	all season	Mon-Fri	15 minutes	<input type="checkbox"/>
Events	Chair a Club Event (eg Snowball)	all season	once	40 hours	<input type="checkbox"/>
	Help on Banquet Committee	all season	3 – 4 times	8 hours	<input type="checkbox"/>
	help write/edit printed materials	all season	once	8 hours	<input type="checkbox"/>
	Bake muffins	all season	once	2 hours	<input type="checkbox"/>
	Bartender	all season	weekly	4-8 hours	<input type="checkbox"/>
Membership	Help collect dues	Mid-Oct.	4 nights	8 hours	<input type="checkbox"/>
	Instruct at Learn to Curl Clinics	Mid-Oct.	once	2 hours	<input type="checkbox"/>
Junior	Help teach pre-juniors	Nov-Mar	weekly	1 hour	<input type="checkbox"/>
	Help teach juniors	Nov-Mar	weekly	1 hour	<input type="checkbox"/>
	Coach a junior team	Oct-Mar	weekly	4-8 hours	<input type="checkbox"/>
General	I have the following life skills / experience that I can offer the Club: (please elaborate)				<input type="checkbox"/>
	Legal				<input type="checkbox"/>
	Financial				<input type="checkbox"/>
	Insurance				<input type="checkbox"/>
	Maintenance				<input type="checkbox"/>
	Mechanical				<input type="checkbox"/>
	Marketing				<input type="checkbox"/>
	Management				<input type="checkbox"/>
	Information Technology				<input type="checkbox"/>